



Job Opening: Curatorial Director

The Brinton Museum connects the past, present and future of the American West through its historic Quarter Circle A Ranch, Fine Art, and American Indian Art Collections.

POSITION SUMMARY:

A unique opportunity to build on The Brinton Museum's rich history and culture by helping shape and carry out the strategic vision for our permanent collection, rotating exhibitions and related programming and publications.

Responsibilities include bringing passion and vision to visitor experience and implementation of creative concepts and best practices. This is a collaborative position, regularly interfacing with all members of the museum team, patrons, community members and donors. This position reports to the Executive Director.



ESSENTIAL DUTIES AND FUNCTIONS:

- Directs the ongoing strategic direction and plan for the curatorial department, ensuring alignment with the strategic plan of the institution as a whole.
- Manages and engages the curatorial staff to carry-out museum education, exhibitions, tours, and registration to achieve departmental goals (5.5 FTE's).
- Develops, implements, and manages approved budgets and allocation of resources for curatorial department.
- Oversees and participates in creating temporary exhibition content and exhibition programming through evaluation of external proposals and internal research.
- Helps identify and secure funding for the permanent collection, exhibitions, publications and other programming.
- In conjunction with the Executive Director, serves as a museum liaison to the American Indian Advisory and National Advisory Councils.
- Oversees and conducts research of the permanent collection, institution history, and temporary exhibits with the intent to share with academic and general audiences through multiple methods.
- Conducts research and writes exhibition labels, didactics, and catalogs, and contributes articles to scholarly and popular journals when appropriate.
- Aides in the attainment of accreditation through American Alliance of Museum (AAM) and operates in compliance with the AAM standards and museum policies.
- Identifies, implements, and monitors best available standards of care and protection for both permanent collection and borrowed art works in collaboration with the registration department.

WORK SCHEDULE

- 40 hours per week; typically Monday to Friday, 9am to 5pm
- Must be available to work museum events in the evening and on weekends; can flex time

DESIRED EDUCATION AND EXPERIENCE:

- Bachelor of Art, Art History, History or Museum Studies required
- Master of Art, Art History, History or Museum Studies preferred
- 5 years' curatorial experience required
- Minimum 3 years' proven experience in staff management

QUALIFICATIONS AND SKILLS:

- Brings a passion and interest in the land, people, and culture of the American West.
- Proven experience working in a collaborative team-oriented environment with the ability to work autonomously and collectively as needed
- Demonstrated ability to develop projects that engage the collection
- Familiar with museum best practices and working experience with project management and exhibition development/implementation
- Superb research, writing and communication skills
- Ability to present and engage in public speaking activities
- Skilled in engaging and working with a variety of people, including board and council members, artists, donors, museum partners and visitors
- Knowledge and experience with working with American Indian art and objects
- Knowledge, experience and ability to handle artwork
- Knowledge of fundraising for arts and cultural projects
- Proficient in Google Suite, MS Office, and museum collections database
- Ability to foster a positive workplace culture of collaboration, diversity and inclusion

COMPENSATION AND BENEFITS:

Annual salary of \$70,000 to \$80,000 commensurate with experience. Generous benefits package to include quiet single-family housing on the beautiful Quarter Circle A Ranch; 401(k) plan with up to 4.5% matching from employer; health, vision and dental coverage; employee discount; flexible PTO.

TO APPLY:

Qualified candidates please email formal cover letter and resume to Camden@peakconsult.net

For questions regarding the position please contact Camden Easterling at 406-224-0904.

To learn more about The Brinton Museum go to www.thebrintonmuseum.org